

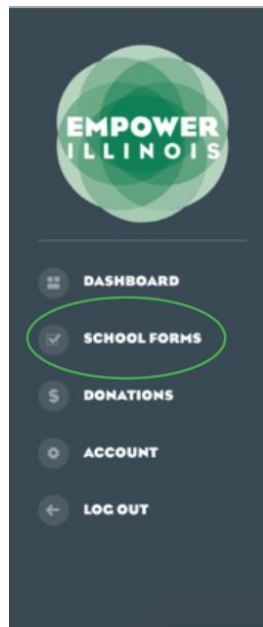


HOW TO COMPLETE THE SCHOOL COMMITMENT FORM

1. LOG INTO YOUR EMPOWERXCHANGE PORTAL.

- Log in to your EmpowerXChange portal by visiting <https://app.empowerillinois.org/sign-in>. Instructions for how to claim your account can be found [here](#). If you do not have access to EmpowerXChange, please email scholars@empowerillinois.org.

2. ONCE YOU ARE LOGGED IN, CLICK SCHOOL FORMS.



3. ONCE IN SCHOOL FORMS, CLICK THE "SCHOOL COMMITMENT FORM TAB."


Your School Forms

School Participation Agreement | **School Commitment Forms** | Attendance Report

School Commitment Forms

The School Commitment Form (SCF) is the form that is completed by a school for each Empower Illinois scholarship recipient to finalize the annual amount of tuition and fees to be paid by Empower Illinois to the school. The SCF states the total annual amount that will be paid to a school for a specific student and takes into account all allowed tuition, fees and discounts applicable to that student. The total amount of tuition and fees for a student stated on the SCF cannot exceed the amount stated on the School Participation Agreement for the student's grade level except in the case of Gifted, IDEA or ELL students. By submitting an SCF for each student, the school agrees that it is charging the necessary costs and fees for each student, which includes the customary charge for instruction and use of facilities in general and the additional fixed fees charged for specific purposes that are required generally of non-scholarship recipients for each academic period for which the scholarship applicant actually enrolls, including costs associated with student assessments, but does not include fees payable only once and other contingent deposits that are refundable in whole or part. The school also agrees that an eligible student receiving a scholarship has received all applicable tuition discounts. Necessary costs and fees are determined by the Illinois State Board of Education pursuant to 23 Ill. Adm. Code 425.100. (<https://www.isbe.net/Documents/425ARK.pdf>).

4. YOU WILL SEE ALL STUDENTS WHO ARE IN "AWARD CONFIRMED" STATUS. CLICK "GET STARTED" NEXT TO A STUDENT'S NAME.




- DASHBOARD
- SCHOOL FORMS 1
- DONATIONS
- FINANCE
- NON-TCS AWARDS
- NON-TCS SCHOOL FORMS
- NON-TCS FINANCE
- ACCOUNT
- RESOURCES
- LOGOUT

Your School Forms

School Participation Agreement
School Commitment Forms 24
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School Commitment Forms

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Complete as soon as possible

School Commitment Forms (2020-2021)

Wayne Turner

Enrollment Details

Student Name

Note

Grade*

Enrollment Status*

First Day of School*

Costs

Tuition	Books	Field Trips	Required Supplies	Uniforms
<input type="text" value="\$ 5,215.00"/>	<input type="text" value="\$ 0"/>	<input type="text" value="\$ 0"/>	<input type="text" value="\$ 0"/>	<input type="text" value="\$ 0"/>
Other Costs	ELL Costs	Gifted Costs	IDEA Costs	Testing Fees
<input type="text" value="\$ 0"/>	<input type="text" value="\$ 0"/>	<input type="text" value="\$ 0"/>	<input type="text" value="\$ 0"/>	<input type="text" value="\$ 0"/>

Total Award Percentage:

100%

Total Tuition & Fees:

\$5,215.00

Expected Full Year Cost from SPA:

\$5,215.00

Total vs Expected Tuition & Fees Match

Submit
Cancel

Barry Page	Get Started
Cameron Watson	Get Started
Fanny Williamson	Get Started
Daisy Morten	Get Started

1
2
3
4
5
..
6
Next >

5. VERIFY ENROLLMENT

- For each student, you will need to verify enrollment status by choosing “Enrolled” from the dropdown and complete the tuition and fees for each student. The tuition amount should pre-populate from your school’s SPA.
- If the tuition and fees for that student match the amount listed on your school’s SPA, you will be prompted to click the Submit button.
- If the tuition and fees are higher than your schools SPA amount or the student’s enrollment status makes them ineligible, you will be unable able to submit.

Complete as soon as possible
School Commitment Forms (2021 - 2022)

Porter Schiller

Enrollment Details

Noted Status
ELL

Grade
6th Grade

Enrollment Status
In Pre-K

Total Award Percentage: 100%	Total Tuition & Fees: \$4,700.00	Expected Full Year Cost from SPA: \$4,700.00	Tuition and Fees must be \$0
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Submit **Cancel** **Support**

- If the student’s tuition and fees are lower than the expected SPA amount, you will be asked to provide a reason for the discrepancy. You can choose from the dropdown and add notes in the box provided.

Costs

Tuition* \$ 5,000.00	Books* \$ 0	Field Trips* \$ 0	Required Supplies* \$ 0	Uniforms* \$ 0
Other Costs* \$ 0	ELL Costs* \$ 0	Gifted Costs* \$ 0	IDEA Costs* \$ 0	Testing Fees* \$ 0

Total Award Percentage: 100%	Total Tuition & Fees: \$5,000.00	Expected Full Year Cost from SPA: \$5,215.00	Please explain below as to why total tuition is lower than expected tuition from the SPA.
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Additional Details

Reason for any SCF Differences*
Other

Note*

Submit **Cancel**

Cost Descriptions:

- **Field Trips:** Charges for field trips made during school hours or made after school hours if the field trip is a required or customary part of a class or extracurricular activity.
- **Required Supplies:** Charges for supplies required for a particular class.
- **Uniforms:** Uniform costs should only be included if they are paid for by the school directly. No reimbursements will be made to parent for uniform or any other costs.
- **Other costs:** Any other fee that the qualified school charges as a prerequisite for participation in curricular or extracurricular programs.
- **ELL Costs:** English-Language learners (ELL) means (1) all children in grades pre-K through 12 who were not born in the United States, whose native tongue is a language other than English, and who are incapable of performing ordinary classwork in English; and (2) all children in grades pre-K through 12 who were born in the United States of parents possessing no or limited English-speaking ability and who are incapable of performing ordinary classwork in English.
- **Gifted Costs:** These are children and youth with outstanding talent who perform or show the potential for performing at remarkably high levels of accomplishment when compared with other children and youth of their age, experience, and environment. A child shall be considered gifted and talented in any area of aptitude, and, specifically, in language arts and mathematics, by scoring in the top 5% locally in that area of aptitude.
- **IDEA Costs:** Student with intellectual disabilities, hearing impairments (including deafness), speech or language impairments, visual impairments (including blindness), serious emotional disturbance (referred to in this chapter as “emotional disturbance”), orthopedic impairments, autism, traumatic brain injury, other health impairments, or specific learning disabilities with a current IEP.
- **Testing Fees:** Testing costs are dependent upon the type of assessment. Please contact the Illinois State Board of Education (ISBE) at assessment@isbe.net to determine the cost of testing your school's tax credit scholarship recipients.
- **Total Tuition and Fees:** This amount is the sum of the provided fees for this student. Fees should be zero if the student is not enrolled, has accepted another SGO, or is currently in Pre-K, as they are not eligible for a TCS scholarship.

If you have any questions regarding the School Commitment Forms, please email schools@empowerillinois.com or contact us at 800-616-7606.